



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
SYBIL BRAND COMMISSION FOR INSTITUTIONAL
INSPECTIONS**

**KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 372
LOS ANGELES, CA 90012
<http://sbc.lacounty.gov>**

Wednesday, April 30, 2014

10:00 AM

AUDIO LINK FOR THE ENTIRE MEETING. (14-2041)

Attachments: [AUDIO](#)

Present: Chairperson Eleanor R. Montañó, Vice Chairperson Frank S. Bacio,
Commissioner Barbara Bigby and Commissioner Donald S. Andrews

Excused: Commissioner Cheryl Grills Ph.D., Commissioner Anne S. Hill
and Commissioner Susan Burton

Staff present: Bolaji Famuyiwa, Roy Sinclair and Jenny Kimbell (14-2195)

Call to Order (14-1976)

Chairperson Montañó called the meeting to order at 10:00 a.m.

**Chairperson Montañó led in the Pledge of Allegiance, followed by a
moment of silence.**

I. ADMINISTRATIVE MATTER

1. Approval of the April 23, 2014 Minutes. (14-1977)

**On motion of Commissioner Barbara Bigby, Seconded by Commissioner
Donald S. Andrews, this item was opened for discussion.**

**During discussion, Commissioner Andrews stated that there were
discrepancies in what is written in Item No. 6 of the April 30, 2014 meeting
minutes versus what he actually stated. He also stated that the
Commission should listen to the April 30, 2014 meeting audio to verify**

what his actual statement was regarding juveniles' sentences at Camp Miller.

After discussion, on motion of Commissioner Andrews, seconded by Commissioner Bigby, unanimously carried, this item was continued to the May 7, 2014 meeting to allow the Commissioners time to listen to the audio.

Attachments: [SUPPORTING DOCUMENT](#)

II. REPORTS

2. Chairperson's Report on various items for April 30, 2014. (14-1978)

Chairperson Montaña reported that she attended the Los Angeles Police Department's Operations-South Bureau's Homeless Symposium on April 24, 2014 at the Galen Center.

Chairperson Montaña reported she and Vice Chairperson Bacio attended the April 16, 2014 Children and Family Services Cluster meeting to answer questions and provide some clarification regarding SBC inspection activities.

Twila P. Kerr, Acting Chief, Commission Services and Heather Singh, Principal Accountant-Auditor, Auditor-Controller's Office provided an overview of the results of the Public Safety and Children's Well-Being Clusters. A topic of concern was quality control of the Commissions inspection reports and whether the Commissioners are consistent in the types of issues reported during inspection of group home facilities. Discussion ensued in regards to the Commission process for quality control of inspection reports.

Commissioner Andrews detailed the processes that are taken by Commissioners during the inspection of group home facilities and in reporting their findings at the weekly Commission meetings. All the Commissioners concurred that their current processes provide opportunities for the Commissioners to dialogue, learn and compare notes and ideas regarding their inspection findings. This helps to ensure there is consistency in the inspection activities and reporting processes.

Ms. Kerr inquired if the Commission welcomes the idea of designating someone or a subcommittee to review the inspection reports to ensure

quality and consistency in the inspection activities.

The Commissioners stressed that their inspection reporting processes at the Commission meetings suffice as their quality control measure.

3. Treasurer's Report for April 30, 2014. (14-1979)

There was no Treasurer's Report.

4. Staff Report on Correspondence Received, and Department Representative Reports for April 30, 2014. (14-1980)

Staff reported that the deadline for submitting the Sybil Brand Commission's Educational Scholarship application is May 5, 2014 and only two applications were received so far. Staff also reported that the Board of Supervisors presentation of the 2014 Sybil Brand Commission's scholarship award is July 1, 2014.

During discussion, the Commissioners expressed concern with the low number of applications received and recommended the deadline should be extended to allow more students the opportunity to submit applications.

Following discussion, on motion of Commissioner Bigby, seconded by Commissioner Andrews, unanimously carried, the scholarship application filing deadline was extended to May 21, 2014 at 5:00 p.m.

5. Review of Group Home Compliance Monitoring Audit Reports presented on April 30, 2014 (14-1981)

In Compliance:

- **Vice Chairperson Bacio visited Maryvale, Rosemead, CA, on April 3, 2014 ; and San Gabriel's Children Center (Homerest Avenue), Azusa, CA, on April 10, 2014.**

Following discussion, by Common Consent, there being no objection, the report was received and filed.

6. Commissioners' Report on Group Home and/or Detention Facilities Inspections from April 24, 2014 to April 29, 2014. (14-1982)

During the reporting period, the following facilities/group homes were reported as being in satisfactory condition:

- **Chairperson Montaña and Commissioner Andrews visited South Bay**

Bright Future #3 in San Pedro, CA, on April 24, 2014; South Bay Bright Future, Harbor City, CA, on April 28, 2014; and Dream Home Care (Gaviota Avenue), Long Beach, CA, on April 29, 2014.

During the reporting period, the following group home was reported as being in unsatisfactory condition:

- **Commissioner Bigby visited Children Are Our Future, Northridge, CA, on April 29, 2014.**

During discussion, staff reminded the Commissioners to use the 2014 Sybil Brand Commission's Group Home Inspection Roster, instead of the 2013 Roster to ensure consistency and avoid confusion in identifying the group homes that have been inspected by Commissioners.

Following discussion, by Common Consent, there being no objection, the reports were received and filed.

III. MISCELLANEOUS

Matters Not Posted

- 7.** Matters not on the posted agenda, to be discussed and (if requested) referred to staff or place on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Committee subsequent to the posting of the agenda. (14-1983)

The following item was introduced for discussion and placed on the April 30, 2014 agenda:

- 7A.** Recommendation as submitted by Commissioner Donald Andrews: Report on Camp Miller High School's Trade Program. (14-2095)

On motion of Commissioner Andrews, and by Common Consent, this item was introduced for discussion to be placed on the May 7, 2014 agenda.

Attachments: [SUPPORTING DOCUMENT-VIDEO](#)

Public Comment

- 8.** Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (14-1985)

There were no members of the public present to address the Commission.

Adjournment

9. Adjournment for the meeting of April 30, 2014. (14-1987)

There being no further business, Chairperson Montaña adjourned the meeting of April 30, 2014 at 12:41 p.m.